



**Application to Host an Event** (Please check all that applies)

**Name of Host and contact number:** \_\_\_\_\_

**Name of Event:** \_\_\_\_\_

**Location of Event:** (physical address) \_\_\_\_\_

Private Property [ ] West Forest [ ] Central [ ] East [ ] Other [ ]

**Event Type:** Trail Ride [ ] Clinic [ ] Overnight [ ] Other [ ]

**Start time:** \_\_\_\_\_ **End time:** \_\_\_\_\_

Map of Trail included: [ ] Itinerary included: [ ]

**Number of:** Greeters [ ] Parking Personal [ ] Traffic Management [ ]

**Water on Site:** yes [ ] no [ ] **Bathrooms provided:** yes [ ] no [ ]

**Food provided by:** GFHC [ ] host [ ] other [ ] (name \_\_\_\_\_)

Numbers of persons designated for set up [ ] and clean up [ ]

**\* The following guidelines apply to all events.**

**GFHC** reserves the right to ask for more information than required on application.

**GFHC** will be solely responsible for posters, signage and publicity of event.

**GFHC** will provide waivers and personal for registering all attendees.

**GFHC** will provide a station for registration.

**GFHC** Rules and Regulations apply to all events.

**Host** must provide **approved** props and equipment needed for each specific event.

**Host** must have proof of insurance to hold event. Copy of insurance must be provided with application. [ ]

**Host** acknowledges and agrees to all conditions stated on this document.

**Host** must prove knowledge and capability of hosting a safe event. References will be accepted from persons who can vouch for the host/presenter of the event. References may be requested from professional clinicians.

**Host** will provide 1 guide/outrider per every 6 persons registered on ride. Guide/Outriders will be introduced at start of ride.

**Host** and/or presenter will wear proper riding and safety attire at all times.

No dogs are permitted at day rides. Overnight rides may allow dogs on leash and must be controlled at all times. No dogs at campfire, dogs must remain at campsite.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Approved by GFHC [ ] Denied by GFHC [ ] Host informed [ ] Date: \_\_\_\_\_